



## Wedding/Event Terms and Conditions

Children must be supervised at all times.

By hiring Nantwen you agree to and are bound by these terms and conditions

We expect all guests to behave in an appropriate manner and all guests are the responsibility of the bride and groom (or named hirers). We reserve the right to ask guests to leave immediately if we consider them to be behaving in an inappropriate manner.

Nantwen can be decorated and prepared how you like but **must be agreed with us first**. On confirmation of your booking we will offer you one further visit of up to three hours for you to discuss, prepare and measure the site.

All decorations must be fastened with thread. **Pins, nails, screws or similar cannot be used on any account.**

When booking Nantwen as part of an accommodation package then your event will take place on only one of those days. (i.e your guests cannot return for a breakfast event the following morning as that would class as two events)

If your package includes accommodation at Nantwen for 2 then you will also be agreeing to our cottage stay terms and conditions.

**The cottage is to be off limits to your event guests at all times** (exceptions for Elderly or Pregnant, Breastfeeding guests) your event takes place in the hall and in the grounds, the cottage is a space for the wedding couple (or named hirer).

For reception only events your event cannot start earlier than 2pm (however we allow you time to set up with plenty of time prior to this)

Nantwen's event capacity is 50. When overnight accommodation is booked then the cottage capacity remains at two unless otherwise agreed in advance.

All food and drink must be paid for with your chosen supplier **in advance** of the event. Alcohol cannot be sold on site.

Food contractors/caterers **cannot** use Nantwen's kitchen or hall for food preparation. Nantwen is designed to have outside caterers.

**Confetti is strictly not allowed.** Flower petals and flower seeds are acceptable.

Third-party contractors must be paid directly by the wedding couple (named hirer). We must be notified of **all** chosen contractors. An administration and grounds charge of £50 will apply to each contractor (excluding florist, caterer(s), photographer)

Events are to finish no later than 12am. All music and similar must cease at 11pm. (or within the times agreed during booking)

Nantwen is a strictly no smoking site except for in the designated area. No drug taking or excessive drinking will be tolerated.

We request a security deposit of £500 8 weeks before your wedding/event. This will be returned to you following a satisfactory checkout inspection which confirms that no damage has been incurred. We reserve the right to charge in addition for damage, breakages and any other inconvenience caused.

For larger weddings there will be onsite security staff provided. Their role will be to ensure that you, your guests and Nantwen remain safe throughout your event.

Nantwen reserves the right to charge for any extra person(s) who may arrive that increases the capacity beyond the figure already agreed upon.

A non refundable part payment of 60% is payable to secure your date. When booking a ceremony we recommend you confirm your chosen date with the [Pembrokeshire Registrar](#) **immediately** when securing your date with us. We will then hold your date for a maximum of 5 working days until payment is cleared. The remaining balance **must be paid** 8 weeks prior to the event

otherwise the date(s) will be released. We are unable to offer a refund within the 8 week window unless we can rebook your dates.

We are not liable for any damage incurred to persons or property. Either by the wedding couple (named hirer), guests or third party contractor.

If you or a member of your party require provision for disabled persons please discuss this with us at the time of booking.

We reserve the right to alter these Terms and Conditions as appropriate at anytime and you will be bound by the most up to date version.

("We" and "Us" represents the owners of Nantwen or their designated person)